

IOWA DISTRICT COURT, FIFTH JUDICIAL DISTRICT

REDUCTION OF JUDICIAL AND COURT REPORTER TRAVEL	ADMINISTRATIVE ORDER 2016-25
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In order to implement reductions to the Judicial Branch operating budget for Fiscal Year 2017 beginning July 1, 2016, the Iowa Supreme Court has determined that travel expenditures for judges, court reporters and employees shall be reduced by 10%. In order to facilitate this travel reduction, the Supreme Court has temporarily suspended Iowa Court Rules 22.6 and 22.8 that require the chief judge to schedule trial sessions in each county of the judicial district at least four times each year to be presided over by a different judge and to schedule a court session in each county at least once a week. This allows the chief judge to amend the rotation to require judges to remain in or near their home counties for more than a calendar quarter. It also allows the chief judge to reduce court service days in certain rural counties to every other week.

NOW THEREFORE IT IS HEREBY ORDERED:


1. Taylor County District Court Service Day shall be held on every other Tuesday (except Juvenile Court Service days) beginning Tuesday, July 5, 2016. Taylor County Juvenile Court Service Day shall be held the second Tuesday of every month beginning Tuesday, July 12, 2016.
2. Guthrie County District Court Service Day shall be held every other Monday beginning July 11, 2016.
3. Travel of the Judicial Election District 5B Associate District Judge shall remain unchanged to maintain the one family/one judge concept in juvenile court and to provide criminal court service on a regular basis.
4. The amended schedule of court service days in Judicial Election Districts 5A and 5B is set forth on Exhibit "A" attached hereto and incorporated herein by reference.

5. The amended assignment rotation for district judges in Judicial Election Districts 5A and 5B for the last two calendar quarters of 2016 is set forth on Exhibit "B" attached hereto and incorporated herein by reference.

6. Iowa Court Rule 22.18(2) provides in pertinent part, "Carpooling is required whenever possible. A judge and the judge's court reporter shall not be reimbursed for duplicate mileage expenses in traveling to court assignments." Judges and court reporters shall strictly comply with Iowa Court Rule 22.18(2) concerning mileage reimbursement. Judges and court reporters are encouraged to travel together to court assignments if possible. A judge and court reporter are not required to travel together if carpooling is not practical. However, if a judge and court reporter travel separately to court assignments, the judge and court reporter shall not be separately reimbursed for duplicate mileage expenses in traveling to court assignments.

The travel restrictions imposed herein are subject to review and may be increased or decreased throughout the balance of Fiscal Year 2017 as required to balance the budget.

Dated this 29th day of June, 2016.


ARTHUR E. GAMBLE, CHIEF JUDGE
Fifth Judicial District of Iowa

Copies to:

Mark Cady, Chief Justice
David Wiggins, Liaison Justice
David Boyd, State Court Administrator
Mark Headlee, IT Director
Christopher Patterson, District Court Administrator
All Fifth Judicial District Judges
All Fifth Judicial District Magistrates
All Fifth Judicial Clerks of the District Court and staff
Chad Jensen, Chief Juvenile Court Officer
All Fifth Judicial District Asst. DCA's, Case Coordinators, Court Attendants and Judicial Assistants
All Fifth Judicial District Court Reporters
All Fifth Judicial District Juvenile Court Services Staff
All Fifth Judicial District County Sheriffs
All Fifth Judicial District County Attorneys
All Fifth District Boards of Supervisors
Polk County Bar Association
5B Bar Association
All 5A Bar Associations
All Fifth Judicial District Mental Health Advocates
Mike McInroy, DHS, Des Moines Area SAM
Adam Gregg, State Public Defender
Valerie Wilson, Polk County Public Defender

CLERK DISTRICT COURT

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POLK COUNTY, IA.

**EXHIBIT "A" ADMINISTRATIVE ORDER 2016-25
2016 COURT SERVICE & JURY TRIAL DAYS**

Adair:

- Court Service every other Monday
- Juvenile Court Service on 4th Tuesday of the month

Adams:

- Court Service every other Tuesday
- Juvenile Court Service on 2nd Wednesday of the month

Clarke:

- Court Service on Thursday
- Juvenile Court Service on the 4th Wednesday of the month

Dallas:

- Court Service – Civil on Tuesday, Criminal on Friday (2 judges both days)
- Juvenile Court Service on the 1st & 3rd Wednesday, Contested on the 2nd & 5th Wednesday

Decatur:

- Court Service every Friday
- Juvenile Court Service on the 4th Monday of the month

Guthrie:

- Court Service every other on Monday (a.m. Criminal/p.m. Civil)
- Juvenile Court Service on the 4th Wednesday of the month

Jasper:

- Court Service on Monday (a.m. Criminal/p.m. Criminal motions and CSRU); Civil on Tuesday (a.m. Family Law, Civil & DA's/p.m. scheduled hearings & temporary matters as scheduled by Rural Case Coordinator)
- Juvenile Court Service on Friday

Lucas:

- Court Service on Monday
- Juvenile Court Service on the 4th Friday of the month

Madison:

- Court Service on Monday (a.m. Criminal/p.m. Civil)
- Juvenile Court Service on Thursdays as scheduled by the judge

Marion:

- Court Service Thursday (Family Law, Civil & DA's); Friday (a.m. Criminal and CSRU/ p.m. Criminal motions and CSRU hearings scheduled by the judge)
- Juvenile Court Service on Wednesday

Ringgold:

- Court Service every other Monday
- Juvenile Court Service on the 2nd Friday of the month

Taylor:

- Court Service every other Tuesday except Juvenile Court Service days beginning Tuesday, 7/5/16
- Juvenile Court Service on the 2nd Tuesday of the month beginning Tuesday, 7/12/16

Union:

- Court Service on Friday
- Juvenile Court Service on the 2nd Thursday of the month

Warren:

- Court Service – Monday (a.m. Criminal/p.m. Criminal motions & CSRU); in Marion County Tuesday (a.m. Family Law, Civil & DA's/p.m. scheduled hearings & temporary matters as scheduled by Rural Case Coordinator) in Madison County
- Juvenile Court Service: Wednesdays – Delinquencies & CINA, Thursdays – Delinquencies & CINA in Madison County

Wayne:

- Court Service every other Tuesday
- Juvenile Court Service on the 2nd Monday of the month

**EXHIBIT "B" TO ADMINISTRATIVE ORDER 2016-25
2016 ELECTION DISTRICTS 5A AND 5B COURT SERVICE DAY SCHEDULE AND ASSIGNMENT**

County/Court Service Date	July – September	October – December
Dallas Civil/Tuesday Criminal/Friday	Hulse	Hefner
Madison/Monday	Huscher	Rickers
Jasper Criminal/Monday Civil/Tuesday	Rickers	McCall
Guthrie/Monday	Hefner	Huscher
Warren Criminal/Monday in Marion Civil/Tuesday in Madison	Clogg	Mertz
*Dallas Trials	Polk Judges	Hulse
Marion/Friday	Mertz	Clogg
Clarke/Thursday Decatur/Friday	Relph	Lloyd
Lucas/Monday Taylor/Tuesday Union/Friday	Lloyd	Relph
Adair/Every Other Monday Ringgold/Every Other Monday opposite Adair Adams/Every Other Tuesday Wayne/Every Other Tuesday opposite Adams	Greenwood	Greenwood

* 5C Judges will be assigned to Dallas County trials as needed. 5C Judges shall also provide backup coverage for Dallas County Court Service days as needed. Judge McCall will be in Polk County until further notice.